



St Patrick's
Catholic Voluntary Academy

ST. PATRICK'S CATHOLIC VOLUNTARY ACADEMY.

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**OUR LADY
OF LOURDES**

CATHOLIC MULTI-ACADEMY TRUST



Headteacher: Mrs T Lane

18 May 2020

Dear Parent /Carer,

The reason for all schools being closed to some pupils is to aid in the Government Action Plan of 'Social Distancing'. This means that the best way for us as a community to help with implementing this plan is to distance ourselves and the pupils as much as is possible. To do this, we require all children in Year 2, Year 3, Year 4 and Year 5 to stay at home and not be in school, this is the best way to proceed. If school is to re-open on 1st June, we are only able to accept children in Nursery, Year 1 and Year 6. Government direction is that places are not to be allocated to siblings in other year groups at this time unless they meet full key worker status and have no one else who can take care of them. The Government advice is that they must stay at home if this is possible and safe for them to do so.

The school has a Government and Local Authority return to submit on attendance every day to ensure we are complying: we have to document the situation and need for any students and staff to be in school.

Before we can confirm a place for your child in Year 2, Year 3, Year 4 or Year 5 please can you send us the following information.

1. The employer and line manager name and contact details (email and numbers) for the departments you and your partner are working for.
2. Contact details and name of your direct supervisors for you and your partner.
3. Confirmation and documentation from the departments you both work for of the shifts you and your partner are working.
4. Details of where you and your partner will be located for your places of work.
5. Details of your partner's occupation and why you or they are unable to care for them during these times.
6. **If** someone else has parental responsibility who does not live with you – the reason why they are unable to care for your child during these times.
7. If applicable, confirmation of where any younger and older siblings will be during these times.
8. Please confirm how your child/ren will travel to and from school.
9. Please give confirmation of exact days and dates needed.

Please can you send these to me by **Thursday 21 May** so we can allocate staff needed and confirm the place and location to you if you meet the criteria for key worker status.

Our duty of care is to ensure all individuals are safe and to adhere to Government advice as much as possible on small hub working and social distancing.

If you decide to keep your child/ren at home, please be assured that distance learning is there as a support and that there is no expectation for you to complete all the activities set and there is no deadline for completing them.

Kind regards.

Mrs Tracy Lane
Headteacher, St Patrick's School