



**St Patrick's Autumn Term**  
**PFA & AGM meeting**  
**Tuesday 1st October 2019**

Attendees:

Fiona Chandley (chair)  
Jacquie Foote (vice chair)  
Helen Skellett (treasurer)  
Claire Breeton  
Martin Noone  
Christine Breeton  
Jenny Cannell

1. Welcome and Introductions- Chair welcomed new members of the PFA to the meeting and thanked them for their attendance

2. Election of all office bearers

- Chair: Fiona re- elected as chair (Proposed Jacquie/ Seconded Claire)
- Vice chair: Jacquie re-elected as vice chair (proposed Fiona/ seconded by Claire)
- Treasurer: Christine voted in as treasurer (proposed Fiona/ seconded by Martin)
- Secretary: Jenny voted in as secretary (proposed Fiona/ seconded by Claire)

Claire and Kelly to shadow Fiona and Jacquie over the coming year in preparation for handover next year

3. Agree the updated PFA Constitution for the coming year

- Agreed by the committee signed by Fiona

4. Review of the Family Fun Night

- raised £1400 smashing last years target
- Next year: More support required for setting up next year

5. Christmas Disco

- Proposed date: Thursday 19th December
- As the cost the dj has historically taken a lot of the profit from the event, it is proposed that this year we ask Mr Siddall to support this year in providing music.
- Cost of entry raised to £2
- Planning meeting for Christmas disco Tuesday 19th November

6. Christmas Crackers

- really popular and sold out prior to the disco. Made £115 profit
- proposed we start making these on the first week of November (raise at briefing on Friday)
- Key stage 2 to make 2 crackers each
- Claire to contact Cadbury's regarding reduced priced chocolates for fundraising

events

#### 7. Film Nights

- The Secret Life of Pets: Wednesday 9th October
- Toy Story 4: Thursday 7th November
- Martin to look into getting reduced priced walkers crisps
- Speak to SLT regarding freeing up Jacquie to support with PFA set up
- Martin to do the shopping (list to be provided by Jacquie with numbers ASAP)
- Hayley McWinney, Claire Breeton, Kelly Atkinson and Martin Noone to help

#### 8. Finance Report

- £5,310.46 in the bank
- PFA would like to donate £7000 towards a trim trail for the KS1 playground if school can afford to match this
- PFA have agreed to pay £10 per child towards trip (Classes 3 and 5 have already had their £10 per child contribution)
- PFA to pay £10 towards Y6 Leavers Hoodies (children to create autograph posters for the back)
- Signatories for banking: Christine and Lynn Tyson to be added (Fiona to remain as a signatory too)
- Through Obi (previous PFA member) and her work with HSBC they have matched the money raised at Family Fun Night
- At the end of October we will also be receiving our money from the CoOp this could be up to £2000

#### 9. Dates of next meeting: Tuesday 14th January

#### 10. AOB:

- Parent Engagement:
  - Share with parents what a liturgy
  - Are liturgies at the best time for parents?
  - Send out invitations