

St Patrick's PFA meeting
Thursday 21st January 2016, 7pm

MINUTES

Present:

Fiona Chandley (chair & minutes), Jacque Foote, Helen Skellett, Nick Benzie, Bernie Watkins & Angela Knott

Apologies:

Claire Hardwidge, Preeti Bhondia & Vanessa Hewitt

1. Welcome & minutes of previous meetings

- We weren't able to claim any free tablets, due to a very poor response of people sending vouchers in - probably as no large Tesco near school.
- We now have a PFA tab on the school website - all PFA flyers, leaflets, minutes, etc will now be uploaded to the website. Please have a look!
- Charity status – we are not registered as a charity and we are unsure of the benefits this would give us so we are putting on a back burner for now.
- No-one has yet started anything to replace the bonus ball which we disbanded last October. This was also agreed to be put on a back burner as no one has time to set this up at present.

2. Correspondence received

None.

3. Review of Christmas disco

Very successful, approx. 200 there. We also received an email of thanks from a parent, it was great to receive such a positive response. Profits up from previous years – £330 profit made. Notes on how much alcohol and food sold has been noted for future events.

4. Next film night – 24th February 2016

Showing Hotel Transylvania 2 – agreed that the PFA will buy the DVD and start a library of DVDs which can be borrowed by classes to watch at Xmas, last day of summer term, etc. Good format for film night as previously discussed and we raise approx. £320 if we sell all 100 tickets.

Main problem at last film night was the dismissal of children – fire escape door in hall is small, children couldn't hear their names being called. Several options were discussed and it was agreed that children need to remain in the hall so as to avoid children wandering around the school. This time, we will sit children in class order as we did previously, teacher on the door to use a microphone to shout names for children to be dismissed.

A note to be added to the Film Night flyer to remind parents that for the safe dismissal of their children they need to be patient, not shout for their children to come to the door and to tell the teacher on duty the name and class of the child they have come to collect.

5. Easter chick production and sales of chicks

Stuffing dates are today, 4th February and 3rd March. Chicks to go on sale w/c 7th March. Normal £1; bling £1.50.

6. Next open afternoon for parents & governors

This is on Tuesday 1st March 2016 in the afternoon. Helen and Jacquie are able to attend and will hand out the PFA leaflet to parents to try and encourage more parents to get involved.

7. Finance update

Currently have £2,272.07 in the bank. It was requested that a more detailed breakdown of the Christmas disco is given in future, so as we know where most profit was made, etc.

8. Requests for things to buy for school

- Rechargeable AA batteries for each class – total cost £80.00
- Real easter chicks! – cost £245.00
- Top-up for planters in FS – cost £21.90
- Quantum Theatre visit – cost £472.00
- Christmas tree decorations - £70
- Contribution towards play for French Day – £200

All the above requests were discussed and contemplated and it was unanimously agreed to accept all the requests.

NB Post meeting, it was decided by SLT not to invite Quantum Theatre due to the cost. Instead, it was proposed to use the money to invite an author to come and speak at school and also to buy some poetry books. Total cost for this is £481.92.

Actions:

- Preeti to raise cheque for £948.82 please – this is to cover the Easter chicks, the top-up for planters in FS, the poet & poetry books and the contribution towards the play for French day.**
- Fiona will buy the rechargeable AA batteries and claim the money back from the PFAs Petty Cash Tin.**
- Fiona & Jacquie to source Christmas tree decorations in October and will submit receipts at that time.**

9. AOB

None.

10. Date of next meeting

Thursday 28th April 2016, 7pm