

16th September 2025

Dear Parents and Carers

CONSENT FORM – PUPIL PERSONAL DATA

There are some things that we cannot do unless you tell us that we can. One of these is a new item which relates to sharing your child's work with AI systems.

Please could you read this form very carefully and tick the appropriate option, complete and sign the form and return it to the school office. This will let us know what you are happy for us to do, and which you are not.

You are completely free to refuse to provide your consent for this item. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information if you choose to so that as a Trust/School we understand any concerns that you have and can take appropriate steps where necessary.

You may change your mind in relation to any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here. To withdraw your consent to any of the above, or otherwise amend your position, please write to us at: Luisa Ferrara admin@st-patricks.nottingham.sch.uk or DPOs Tamer Robson & Teresa Bettelley dpo@ololcatholicmat.co.uk

This consent will otherwise continue until you [your child] leave(s) the Trust Company/School or your child reaches the age of 13 years old, at which point the Trust Company/School will seek consent directly from your child in relation to the above matters.

Artificial Intelligence (AI)

The role of AI is to assist in reducing workload and streamlining processes, enabling staff to focus on personalised teaching and student support. Decisions, particularly those impacting students or staff, will always rest with human professionals. We are dedicated to safeguarding personal and sensitive information, ensuring that all AI systems used within our Trust comply with data protection laws and uphold the highest standards of privacy. We will apply AI with a strong ethical framework, ensuring fairness, transparency, and integrity in all applications.

An AI Charter has been developed to ensure AI is used ethically and in line with all other Trust Policies and statutory guidance. Where AI is used, a robust risk assessment will be carried out in the form of a Data Protection Impact Assessment (DPIA). AI will not be used for automated decision making. All AI-generated outputs will be critically evaluated by staff to maintain the integrity of outcomes.

Pupil work may be entered into AI and the outputs will be thoroughly checked by teaching staff for accuracy. Pupils' work is their Intellectual Property, and we therefore ask for consent from parents before student work may be uploaded to AI.

	Yes	No
In this regard, I am happy for the Trust/School to share my child's work with AI systems.		

Student name:		Student D.o.B:		
Form completed by (please print name):				
Parent Signature:		Date:		

May 2025

Note for Committee approval on AI:

The following DfE guidance confirms that consent is required from parents for pupils' work to be shared with AI due to Intellectual Property.

Intellectual property

This information is relevant to child and teacher-facing products.

The generative AI product must not store or collect intellectual property created by pupils or the copyright owner for any commercial purposes, such as training or fine tuning of models, unless consented to by the:

- *copyright owner*
- *copyright owner's parent or guardian - where the copyright owner is deemed a minor and therefore unable to consent*

Our expectations

We expect that unless there is permission from the copyright owner, inputs and outputs should not be:

- *collected*
- *stored*
- *shared for any commercial purposes, including (but not limited to) further model training (including fine-tuning), product improvement, and product development*

In the case of children that are under the age of 18, it is best practice to obtain permission from the parent or guardian. In the case of teachers, this is likely to be their employer - assuming they created the work in the course of their employment.

<https://www.gov.uk/government/publications/generative-ai-product-safety-expectations/generative-ai-product-safety-expectations#privacy-and-data-protection>