

CONSENT FORM – PUPIL PERSONAL DATA

During your child's time with us, as a Trust/Academy/School, we will gather information about them which we will use for various purposes. A Privacy Notice has been provided to you in relation to the use of this information, which is also available on the school website <http://bit.ly/2DTtoXYs>

There are some things that we cannot do unless you tell us that we can. We have set these out in the tables attached. Please could you read this form very carefully and tick the appropriate options. This will let us know which of these things you are happy for us to do, and which you are not.

If you are not happy for us to do any of the things in the tables attached then this will not affect your [your child's] place at the Trust/Academy/School. You are completely free to refuse to provide your consent to any of these things. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information if you choose to so that as a Trust/Academy/School we understand any concerns that you have and can take appropriate steps where necessary.

Photographs and Videos

Some of the information in the attached tables includes photographs and videos of you [your child]. We assure you that as a Trust/Academy/School we take very seriously the issue of potential misuse of photographs and videos of our pupils. We ensure that we have internal policies and controls in place to ensure that personal data is not lost, accidentally destroyed, misused or disclosed, and is not accessed by anybody without the required permissions. These controls include:

- Standard Code for School Uniform (ensuring pupils are dressed correctly)
- Data Protection Policy
- CCTV Policy
- Retention and Destruction Policy/Schedule

Where appropriate consent has been given, the Trust/Academy/School may provide photographs and videos to the media, or the Trust/Academy/School may be visited by the media who will take videos and photographs. When these have been submitted to or taken by the media the Trust/Academy/School has no control over these.

Student name:		Student D.o.B:	
Form completed by (please print name):			
Signature:		Date:	

This consent will otherwise continue until your child leaves the Academy Trust Company/School [or your child reaches the age of 12/13 years old (enters Yr8) at which point the Academy Trust Company/School will seek consent directly from your child in relation to the above matters.

In order to celebrate my/my child's achievements, to report on significant events and to promote the Academy/Trust, I am Happy for the Academy to use:	Yes	No
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Photographs of my child		
Videos of my child		
I am happy for my child's name, class or year group to be used with photographs/videos		
I am happy for my child's name, class or year group to be used without photographs/videos		
I am happy for the information selected above to be used for the following:	Yes	No
On internal screens and/or internal noticeboards in school which may also be viewed by visitors to the school site		
On the Trust/Academy/School websites (if applicable)		
In the Trust/Academy/School newsletters		
On the Trust/Academy/School social media site (Twitter)		
In local news media (newspapers, websites and television)		
In national news media (newspapers, websites and television)		
On the CMAT 'Be Inspirational' Website https://www.beinspirational.co.uk/		
On the school notice board in Our Lady & St Patrick's Catholic Church.		
I am happy for the Trust/Academy/School to use my child's achievements to help attract new pupils and promote the Trust/Academy/School's quality of education		
I am happy for the Trust/Academy/School to use my child's achievements to promote the teaching mission of making Christ known to all people		
I am happy for the Trust/Academy/School to share my child's personal details to be shared with the Diocese and Catholic Support Agencies with provision of pastoral care within the community of the Catholic Church (including full name, date of birth, address, contact details, name/contact details of parent/carer)		

You may change your mind in relation to any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here.

To withdraw your consent to any of the above, or otherwise amend your position, please write to us at:

Mrs T Lane admin@st-patricks.nottingham.sch.uk or
DPO Karen Rich dpo@ololcatholicmat.co.uk